

RCMCA
5627 Hogenhill Terrace Rockville, MD 20853
rcmca_board@googlegroups.com
www.rcmca.org

May 15, 2020

Subject: RCMCA Annual Meeting and Board Elections

Hello Neighbor:

As some of you may know, RCMCA usually holds its Annual Meeting in June at the Bauer Drive Community Center. However, with the social distancing guidelines currently in place, the RCMCA is planning on a virtual annual meeting. The meeting is scheduled for June 13, 2020, from 1:00 pm to 2:00 pm. An agenda and GoToMeeting invite will be sent out at least two weeks before the event.

What you need to do:

- **Provide the board with your email address** if you are not already included in our listserv. You can submit your email address to RCMCA_Board@googlegroups.com. This will be the easiest way to get the meeting invitation. If you do not want to share your email address visit RCMCA.org before the meeting, as we will also post the agenda and meeting details there.
- **Consider running for a board position.** There are two board seats up for election this year. If interested yourself or want to nominate someone, please fill out the enclosed nomination form. Drop your nomination forms off at 5627 Hogenhill Terrace in the provided envelope on the door. If you nominate someone, please make sure they agree to run before you submit the form. Please note: we will provide all homeowners with a ballot this year. Because of this, it is imperative that you submit your nomination form before the deadline listed on the form. We will not accept nominations from the floor this year.
- **Fill out your proxy if you do not plan to attend the virtual meeting.** While board voting will occur by ballot, we still need a quorum of homeowners to attend in person at the GoToMeeting or by proxy in order to vote on the yearly budget. If we do not have a quorum, we will need to hold another meeting. Organizing an additional meeting takes quite a bit of time and effort. We really hope you can help us avoid that added effort during this current pandemic.

Please find attached to this letter:

- RCMCA Fiscal Year (July 1, 2020-June 30, 2021) Budget
- Board Nomination Form
- RCMCA Proxy

If you have questions, please contact the RCMCA Board via email.